

Office of The Principal, Govt. Polytechnic Ambala City

O/o No: 711

Dated: 07/07/2020

With reference to Memo. No. 25/T&P/HSBTE, Dated: 06/07/2020, It is notified for the students of 4th semester of all branches that, as per the curriculum, students need to pursue industrial training during the semester break starting after IV Semester examinations. But due to corona virus pandemic new guidelines (for the year 2020 only) have been issued by HSBTE for pursuing industrial training. As per the new guidelines students have to opt any one option among the following three:

Option 1

Student may undergo minimum 4 weeks Industrial Training by physically being present in the company following all norms and procedures as recommended by State Government for COVID -19 prevention.

Option 2

Student may take up any online course from any of the recognized online platforms like NPTEL/ SWAYAM/ Any AICTE recommended E-Learning platforms/Work from home options of INTERNSHALA on any online industrial training and assignment offered by a renowned industry/for a minimum 4-week duration.

Training Centre

Option 3

The student shall virtually/ remotely study the profile of a reputed Industrial Organization related to his/her Diploma program and prepares a detailed report highlighting the Vision and Mission, Quality policy of the industry. The report shall also be inclusive of technical details and milestone achievements of at least one big project executed by the industry. The student shall virtually/remotely study any one program specific industrial process through videos available on various educational websites, YouTube, other learning platforms etc.

The Industrial Training through any one of the suggested three options shall preferably be completed by 10th Aug 2020 and Training Report and Certificate (if any) has to be submitted to the concerned HOD by 17th Aug 2020

The concerned HODs along with other teachers will guide, help and supervise students in pursuing industrial training. A teacher (Mentor) may guide a group of 10-15 students. Students should be encouraged to write daily report in their diary to enable them to write final report and its presentation later on. The information regarding industrial training of the students has to be submitted in IIC by the concerned department in the attached proforma upto dated: 20th July 2020.

S no.	Roll No	Name of Student	Name of Mentor	Place of Training/ Name of Course/ Name of remotely studied industry

The assessment of industrial training to be done in two parts:-

- 50 percent assessment to be given by the mentor as per the progress made by the student during industrial training and interest taken by him/her
- 50 percent assessment by the Mentor and Head of Department on the basis of final presentation/ Viva voice/ Compiled Report submitted after completion of Industrial Training.

Endst No: 5644-25

A copy of above is forwarded to the following for information and necessary action:

HOD; Arch/Auto/Civil/Comp/Elect/ECE/Mech/Plastic

[Signature]
Principal
Govt Polytechnic
Ambala City 24/7/20
Dated: 07/07/20

[Signature]
Principal
Govt Polytechnic
Ambala City 24/7/20